

2017-2018 ANNUAL REPORT



The mission of Child Development Resources is to provide the foundation to build promising futures for our children. CDR collaborates with parents and the community to deliver programs that enrich lives.

Contents

CEO Message	Page 2
Mission and Vision.....	Page 3
Shared Governance.....	Page 4
Head Start Program.....	Pages 5-14
Subsidized Child Care Program....	Pages 15-16
Resource and Referral Program....	Pages 17-18
Community Involvement.....	Page 19
Human Resources Department.....	Page 20
Financial Reports and Audits.....	Pages 21-22



This report was prepared in compliance with the
Head Start Reauthorization Act of 2007,
Administrative Requirements and Standards Sec. 644 [42 U.S.C 0839 (a)(2)].
This institution is an equal opportunity provider.

CEO Message

Dear Friends,

Opportunity starts with child care!

When a child is nurtured in an enriched child care and preschool environment, he/she has the foundation to succeed.

This year was indeed challenging with the devastation of the Thomas Fire that occurred in December 2017. Despite the devastation and impact, directly and indirectly, local community partners and stakeholders, including Child Development Resources of Ventura County, Inc. (CDR) were resilient and strong in support of our community.

I am thrilled to share CDR's new Fiscal Year 2017-2018 Annual Report! This Annual Report provides an overview of our programs and services, as well as sharing the quantitative and qualitative performance data for this year.

CDR continues to enhance parent leadership skills and build stronger parent-child relationships between the parents and children enrolled in our programs, to support the children's learning and development and the community at large. This was achieved through our child and family-centered parent engagement activities, including the Parent Café meetings and Daddy & Me (Father Engagement) events.

As our agency enters the new program year, I would like to take this opportunity to thank the groups of parents who served on Parent Committees and Policy Council, our staff who remained focused and motivated, our many community partners, and local school districts for their expertise, guidance and continuous support. It takes a community working together to provide high-quality, early learning services to children, equipping them with the foundation for lifelong learning and success.

In addition, my sincere gratitude to the dedicated members of the Board of Directors who continue to help the agency make decisions that positively impact the families we serve and the agency.

Warm regards,



Jack Hinojosa
Chief Executive Officer



Child Development Resources



About Us, Vision, Guiding Principles, and Core Values

Founded in 1980, Child Development Resources is a private, non-profit corporation. It receives County, State, and Federal Government contracts and funds to administer the Head Start Programs and State Preschool Programs, Subsidized Child Care Services, and Child Care Resource & Referral Program in Ventura County.

Our Dedication and Commitment. At CDR, everything we do is governed by our vision, guiding principles, and core values. They are inherent to who we are and what we stand for. Our success as an organization is a direct result of our employee's dedication and commitment to our mission.

Our Vision. "Every child's growth and development will be fully supported to ensure a happy and successful adult life."

Our Guiding Principles. The following principles guide the operation of our business and our activities:

- Committed to enriching and strengthening the lives of children and their Families in Ventura County through quality children's programs.
- Actively seeks to develop, secure and promote a variety of programs and resources, to serve the needs of children, families, and the community.

Our Core Values. Our core values guide our daily endeavors to serve the community.

Integrity

Accountability

Teamwork

Diversity

Equality

Excellence

Communication

Fun

Shared Governance

Board of Directors

The Board of Directors (BOD) is legally and fiscally responsible for all activities of the agency. The BOD is responsible for determining agency policy, approving the annual budget, and determining the goals and direction of the agency and its programs.



Board of Directors. Picture of members listed in order from left to right. **Top row:** Annie White, Billie Jo Rodriguez, Kent Kellegrew, Dana Johnson, and Joe Espino. **Bottom row:** Martha Johnson, Jerilyn Robertson, and Jan Iceland. **Not Pictured:** Jim Friedman and Richard Duarte.

Policy Council for Head Start Program



The Head Start Policy Council (PC), in partnership with the BOD, is the governing body of the Head Start Program. The PC is responsible for the direction of the program, which includes making decisions about policies, operating procedures, budgets, and proper adherence to program guidelines.

2017-2018 Policy Council Members. Picture of members listed in order from left to right. **Top row:** Particia Muñoz, Erika Rosales, Maria Alvarez, German Mancilla, Jaime Honorato, Melissa Gonzales, Cynthia Romero. **Bottom row:** Sonia Vazquez, Claudia Mancilla, Maria Honorato, and Edwina Tangitqu. **Not Pictured:** Alejandra Lozano, Lizbeth M. Vásquez, Angie Sandoval, Monica Laureano, Marcella Castillo, Nancy Márquez, and Karen Martinez.

Head Start Program

Head Start is a Federal program that promotes the school readiness of children and provides a wide range of services to support the children's mental, social, and emotional development, including support for the entire family.



Head Start Programs offered at CDR:



Head Start (HS) Program/California State Preschool Program (CSPP)

The programs serve low-income three and four-year old children and their families.

Program options include Home-Based and Center-Based.



Early Head Start (EHS) Program

The program serves low-income infants and toddlers under the age of three and pregnant women.

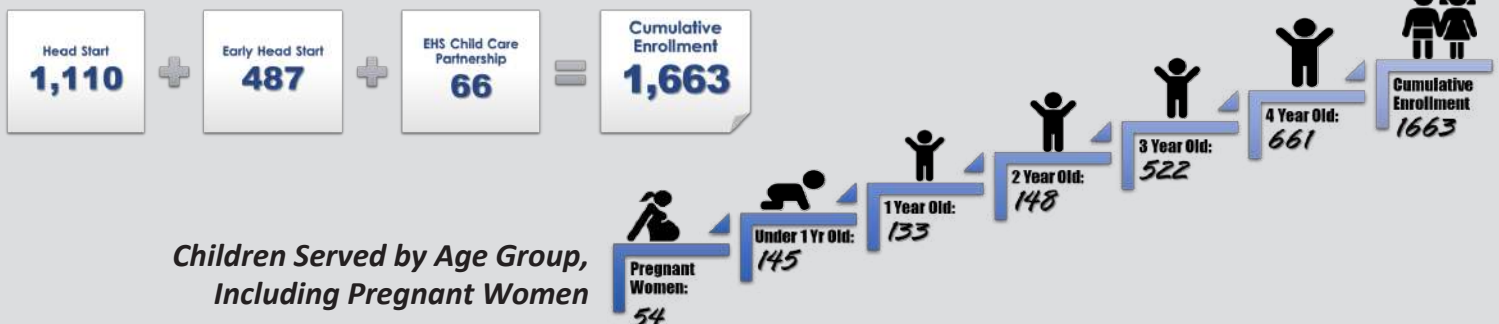
Program options include Home-Based and Toddler Center.



Early Head Start – Child Care Partnership (EHS-CCP)

The program serves children ages zero to four years of age. Child care providers offer full-day and full-year services to families working full-time, enrolled in school or training program, and that are eligible for subsidized child care and EHS services.

FY 2017-2018 Children Enrolled in the Head Start Programs



Head Start Program



CDR's Head Start, Early Head Start, and Early Head Start Child Care Partnership programs provide benefits and services for the entire family.

Comprehensive Services includes:



Early Education Services

Instructional staff plan, assess, and record each child's progress and share information with parents. Children leave the program better prepared for kindergarten and excited about learning.



Nutrition/Food Services

Healthy eating is essential to a child's well-being and fuels their growing minds and bodies. We provide healthy meals and snacks, and evaluate each child's nutritional needs.



Family Support Services

We work with parents to create family goals and provide support in achieving the goals. We also provide referrals to community agencies to meet each family's needs.



Disability Services

We support children with disabilities by understanding their unique needs and provide individualized services in collaboration with parents and other service providers.



Health & Mental Health Services

We are dedicated to ensuring the well-being of children and strengthening parents' ability to keep their children healthy and ready to learn. We strive to ensure that all children receive needed medical, oral health, and mental health services and support.

Head Start Program

2017-2018 Program Information Report

Cumulative Enrollment/Child & Family Services

1663

Cumulative Enrolled Children Served



1556

Families Served



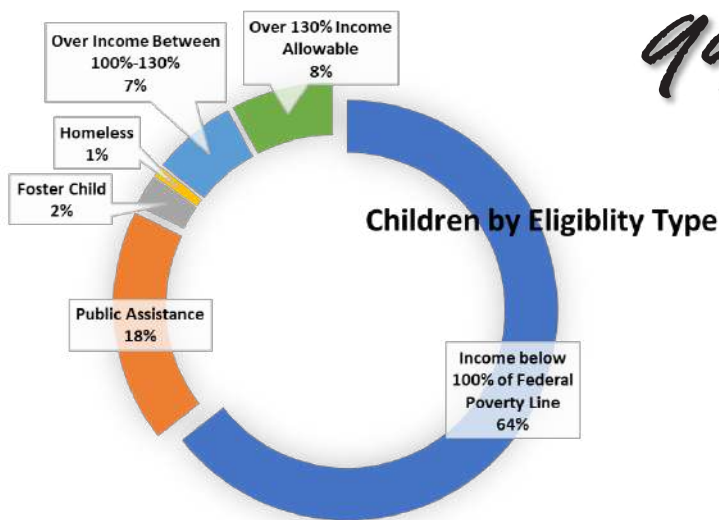
16%

Average Enrolled Children with Disability

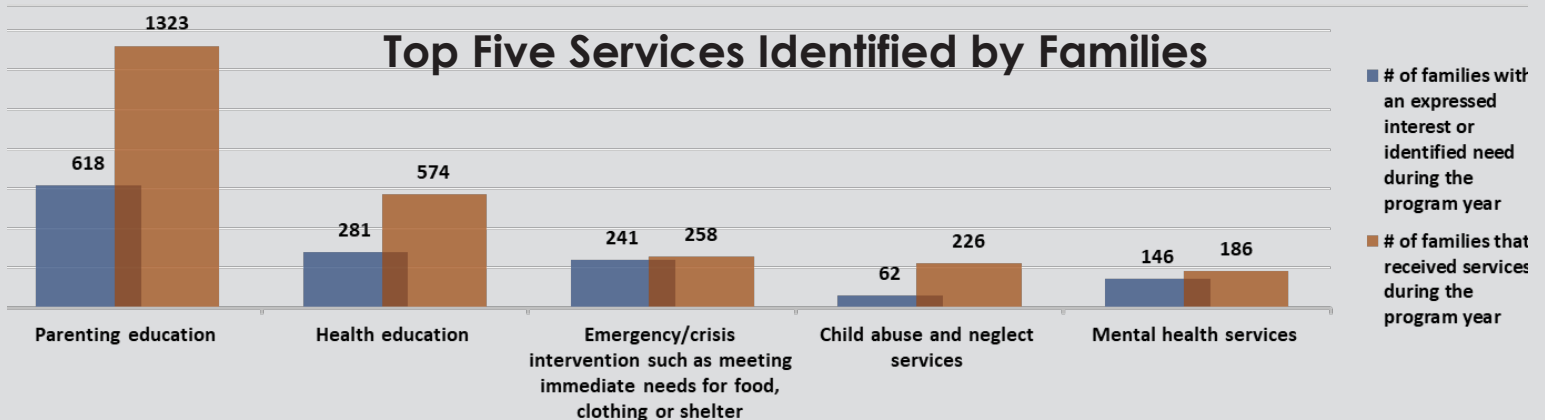


99%

Average Monthly Enrollment



Top Five Services Identified by Families



Head Start Program

Health Services — Medical and Dental

99% of the enrolled children have a Medical and Dental Home

CHILDREN ENROLLED WHO RECEIVED A COMPLETE MEDICAL EXAM



HS: 85%



EHS: 92%



EHS CCP: 89%

CHILDREN ENROLLED WHO RECEIVED A DENTAL EXAM



HS: 96%



EHS: 90%



EHS CCP: 86%

100% OF THE CHILDREN IDENTIFIED AS NEEDING TREATMENT, RECEIVED THE TREATMENT!



Nutritional Services — Meals Served

CDR's Food Program Services, consist of Breakfast, Lunch and Supplement (Snack). The following is the breakdown of the total number of Student Meals claimed through the Child and Adult Care Food Program (CACFP) in FY 2017-2018.

Breakfast	+	Lunch	+	Supplemental	=	Total Meals
93,006		115,796		119,068		327,870

Head Start Program

Family Engagement



Parents as Partners!

CDR partners with parents and emphasize their role as the child's first and most important teacher in our Head Start Programs.

In partnership with parents, our staff:

- Provide a positive, friendly, and safe learning environment for children
- Engage parents with activities that provide meaningful parent-child interaction
- Share and provide age-appropriate child development information to parents
- Promote and help parents to observe their child's development
- Address any parenting concerns
- Respect and incorporate child's culture and home language

Family Engagement Activities:

- Policy Council
- Monthly Parent Meetings/Advisory Committee
- Parent-Teacher Conferences
- In-Class Parent Volunteers
- Group Socializations
- Parent Training/Workshops
- Family Engagement Nights
- Daddy & Me Events

Program Volunteers	Volunteers
Head Start	1,362
Early Head Start	321
Early Head Start Child Care Partnership	56

Head Start Program

Parent Involvement

During the 2017-2018 program year, Maria Honorato served as the Vice-President of the Policy Council (PC). For the past five years, she was a member of the PC and volunteered her time in various capacities at the Benita Wallick Center, located in Ventura, where her kids attended the Head Start Program.

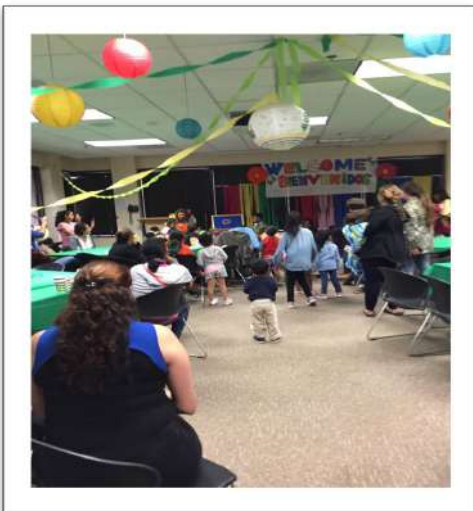
"My husband and I have learned so much in our roles as parents to better our children and to promote the importance of education and discipline so that our kids can triumph in life. Through participation (Policy Council), CDR showed us the importance of a unified family and has helped me to find the confidence within myself."

Maria Honorato



Daddy & Me Events

The "Daddy and Me" events provide opportunities for fathers, uncles, grandfathers, or other male role models in a child's life to come and enjoy an evening or a Saturday morning participating in activities with the children and to experience first-hand how, "play is learning." These types of experiences can foster the relationship between the child and his/her role model; children become more socially and emotionally secure and fathers are able to experience a day in their child's life at school. During the event they share a meal together and participate in circle time activities, where a story is read and they may utilize the musical instruments to form a marching band or sing some of the children's favorite songs.



Family Engagement Nights

The Early Head Start Child Care Partnership staff, with the assistance of our family child care providers, hosted Family Engagement Nights to provide opportunities for parents and children enrolled in our program to come together and interact. The evenings are planned around themes, such as "The Very Hungry Caterpillar." At this event, parents and children enjoyed a meal, made edible caterpillars out of fruit, and learned the importance of eating healthy and staying active. They also participated in story time, creative art and learning activities. Every family left with the bilingual version of the book "The Very Hungry Caterpillar" to read at home.

Head Start Program



School Readiness

Head Start views school readiness as children possessing the skills, knowledge, and attitudes necessary for success in school and for later learning and life.

To achieve school readiness, our instructional staff provide high-quality, early education and child development services to a diverse group of families and children, including children with disabilities and dual language learners, enrolled in our programs.

School Readiness Goals

CDR uses the Early Learning Outcomes Framework: Ages Birth to Five to establish its School Readiness Goals. Each goal is aligned with the five central domains.

The five central domains are:

- Approaches to Learning
- Social and Emotional Development
- Language and Literacy
- Cognition (Preschoolers: Includes Math and Science)
- Perceptual, Motor and Physical Development



Curriculum

The curriculums utilized in our Head Start programs are research-based and align with both the Head Start Early Learning Outcomes Framework (ELOF) and the California Preschool Curriculum Framework. In addition, the Head Start instructional staff take into consideration each child's individual abilities, interests, learning style, input from parents, and child assessment. This information helps to individualize instruction for each child to provide developmentally, culturally, and linguistically appropriate learning experiences focused toward achieving developmental progress.

Head Start Program



The Head Start Approach to School Readiness means that children are ready for school, families are ready to support their children's learning, and schools are ready for children.

Kindergarten Readiness is defined as children scoring at or above the expected developmental level of the Desired Results Developmental Profile (2015) [DRDP (2015) assessment instruments for their age range in all five central domains, which are part of the Early Learning Outcomes Framework.

The table below represents the percentages of the 584 four-year old children who transitioned from our HS program into Kindergarten and scored at or above the expected developmental level for each of the five central domains in the Spring assessment period, the last check-point for the 2017-2018 school year.

Five Central Domains	% of children that scored at or above the expected development level
Approaches to Learning	86%
Social and Emotional Development	92%
Language and Literacy Development *	79%
Cognition, Including Math and Science	83%
Perceptual, Motor, and Physical Development	96%

** Language and Literacy development continue to be an area of focus for our program. Our program provides professional development for staff and training for parents on strategies to help build language skills.*

Head Start Program

Ventura County — Highlights from the Community Assessment Report



843,110 Ventura County Residents



53,353 (6.3%)

Children under five years of age

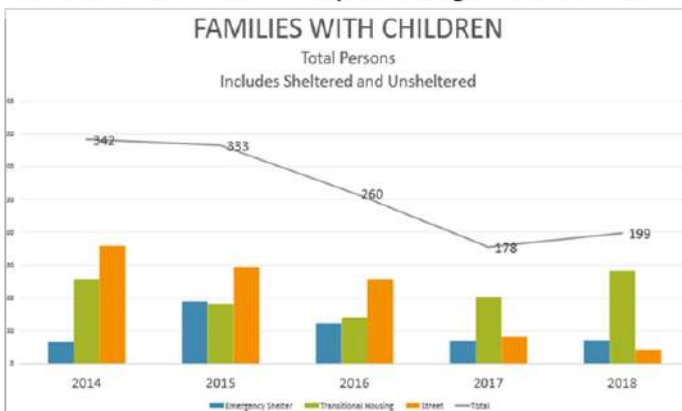


9,244 (7.7%)

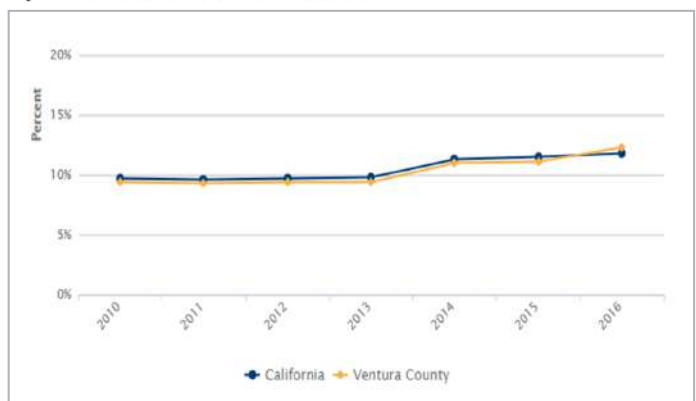
Children under five years of age who fell below the Federal Poverty Level

Population Source: US Census 2012-2016 American Community Survey 5-Year Estimates

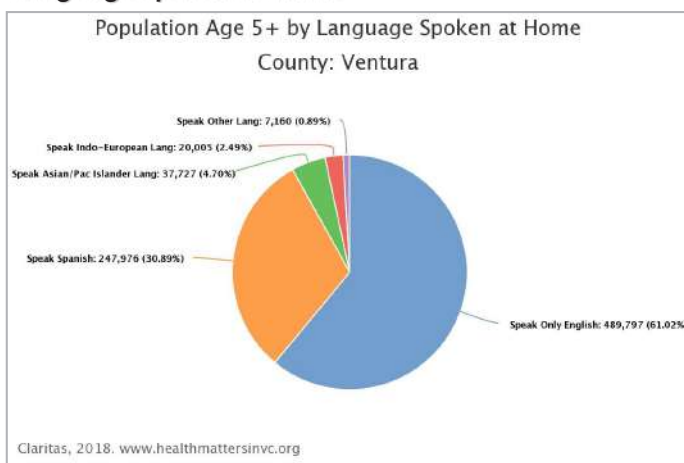
Families and Children — experiencing Homelessness



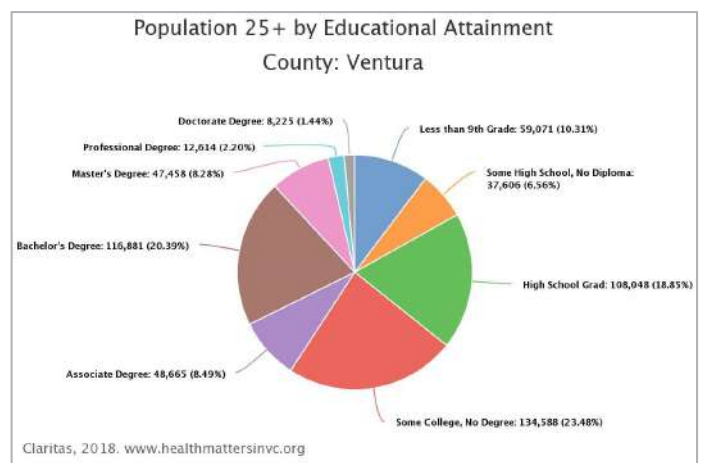
Special Education Enrollment



Language Spoken at Home



Educational Attainment



Ventura County 2-1-1

In 2017, the Ventura County 2-1-1 reported that the three most common types of needs expressed by clients calling or texting 2-1-1 were related to housing, income, and mental health/addiction.



HOUSING
24%



INCOME SUPPORT
15%



MENTAL HEALTH/ ADDICTION
14%

Head Start Program



Head Start Centers

Benita Wallick
2717 N. Ventura Avenue
Ventura, CA 93001
805-648-3083

Berylwood
2300 Heywood Street
Simi Valley, CA 93065
805-583-3775

Bob Borrego
228 W. Santa Barbara Street
Santa Paula, CA 93060
805-525-3184

Colonia
1500 Camino Del Sol
Oxnard, CA 93030
805-486-0850

Fillmore
615 Shiells Drive
Fillmore, CA 93015
805-524-4155

Hathaway
401 E. Dollie Street
Oxnard, CA 93033
805-271-1329

Haydock
601 W. Hill Street
Oxnard, CA 93033
805-240-2960

Hueneme
500 W. Clara Street
Oxnard, CA 93033
805-488-2412

Julie Irving
231 Ventura Boulevard
Oxnard, CA 93036
805-485-7878 Ext. 777

Larsen
550 E. Thomas Avenue
Oxnard, CA 93033
805-240-0043

Little Viking
500 Bard Road
Oxnard, CA 93033
805-486-1899

Marina West
2551 Carob Street
Oxnard, CA 93035
805-382-7470

Mary Crawford
451 E. Olive Street
Oxnard, CA 93033
805-486-9211

Meiners Oaks
400 S. Lomita Avenue
Ojai, CA 93023
805-646-4833

Oak View
555 Mahoney Avenue
Oak View, CA 93022
805-259-1571

Oxnard College
4000 S. Rose Avenue,
Oxnard, CA 93033
805-633-1152

Parkview
1416 Sixth Place, Rm.20/21
Port Hueneme, CA 93041
805-486-0637

Pleasant Valley
622 E. Pleasant Valley Road
Port Hueneme, CA 93041
805-259-1573

Rio Lindo
2131 Snow Avenue
Oxnard, CA 93036
805-278-7079

Rio Plaza
600 Simon Way
Oxnard, CA 93036
805-981-8752

Rio Rosales
1001 Kohala Street
Oxnard, CA 93030
805-278-2313

Santa Paula
1400 E. Harvard Boulevard
Santa Paula, CA 93060
805-525-9516/933-4936

Sierra Linda
2201 Jasmine Street
Oxnard, CA 93030
805-485-9800

Simi
5455 Katherine Street
Simi Valley, CA 93063
805-259-1576

Squires
5000 Squires Drive
Oxnard, CA 93033
805-488-5510

Topa Topa
905 1/2 Pleasant Avenue
Ojai, CA 93023
805-646-4244

Subsidized Child Care Program



For many low-income working families, access to subsidized child care is the key to financial stability.

Subsidized Child Care Programs offered at CDR:

CalWORKs Child Care

The CalWORKs Child Care Program is administered by CDR and helps families access immediate, quality, and affordable child care as they move through the Welfare-to-Work activities towards employment and self-sufficiency, and move off of cash assistance. The CalWORKs Stage 1 is funded through the California Department of Social Services, Ventura County Human Services Agency. The CalWORKs Stages 2 and 3 are funded through the California Department of Education/Early Learning and Care Division (CDE/ELCD).

General Alternative Payment Program

Alternative Payment Programs (APPs), funded with state and federal funds, offer an array of child care arrangements for parents, such as in-home care, family child care, and center-based care. The APP helps families arrange child care services and makes payment for those services directly to the child care provider selected by the family. The APP is intended to increase parental choice and accommodate the individual needs of the family. Recipients of this program are based on income and need.

Family Child Care Home Education Network Infant Toddler Program

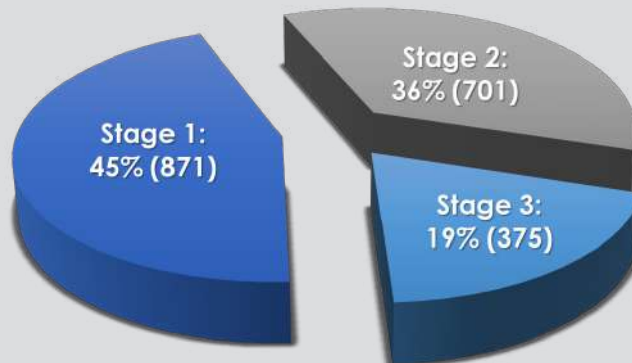
The Family Child Care Home Education Network (FCCHEN) Program, funded by CDE/ELCD, is a partnership between the parent, family child care home provider, and CDR. The program offers affordable child care to eligible parents, supports the quality of child care, and establishes relationships between children, parents, family child care home providers, and CDR program specialists. Family child care home providers enrolled, receive ongoing professional development training, guidance, and technical support from CDR program specialists to assure high-quality child development services.

Subsidized Child Care Program

2017-2018 Subsidized Child Care Program Summary Report

CalWORKs Child Care Program

1947 Families/Children Served



General Alternative Payment Program (GAPP)

478 Families/854 Children Served



Family Child Care Home Education Network (FCCHEN) Infant Toddler Program

125 Families/165 Children Served



Need for Subsidized Child Care Services

Families are placed on CDR's Subsidized Eligibility Waiting List for the GAPP and FCCHEN programs until funding is available.



# of Families on Waiting List	# of Children on Waiting List
914 Families	1587 Children
67 CPS Families	98 CPS Children

Child Care Resource and Referral Program



Choosing child care is one of the most important decisions families make, and it can be difficult to find reliable information about your child care options.

Child Care Resource and Referral Department

Through the Resource and Referral Department, CDR provides information to all parents and the community about the availability of child care in Ventura County. The program assists potential providers in the licensing process, training, and coordinates community resources for the benefit of parents and local child care providers.

2017-2018 Child Care Resource and Referral Services

1,843

Child Care Referrals



Child Care Resource and Referral Program

Child Care Resources and Referral Programs offered at CDR:

Child Care Referrals

This service provides free child care referrals to all parents. CDR's team helps parents find a quality, affordable, and accessible child care program that best meets their family needs.

Child Care Initiative Project

This project is a proven quality improvement project that delivers recruitment, training, and support for prospective and licensed family child care providers in Ventura County.

Health & Safety Reimbursement Grant

These funds provide scholarships to assist licensed center-based, family child care, and license-exempt child care providers with the required CPR/First aid training.

Preventative Health and Safety Practices Training

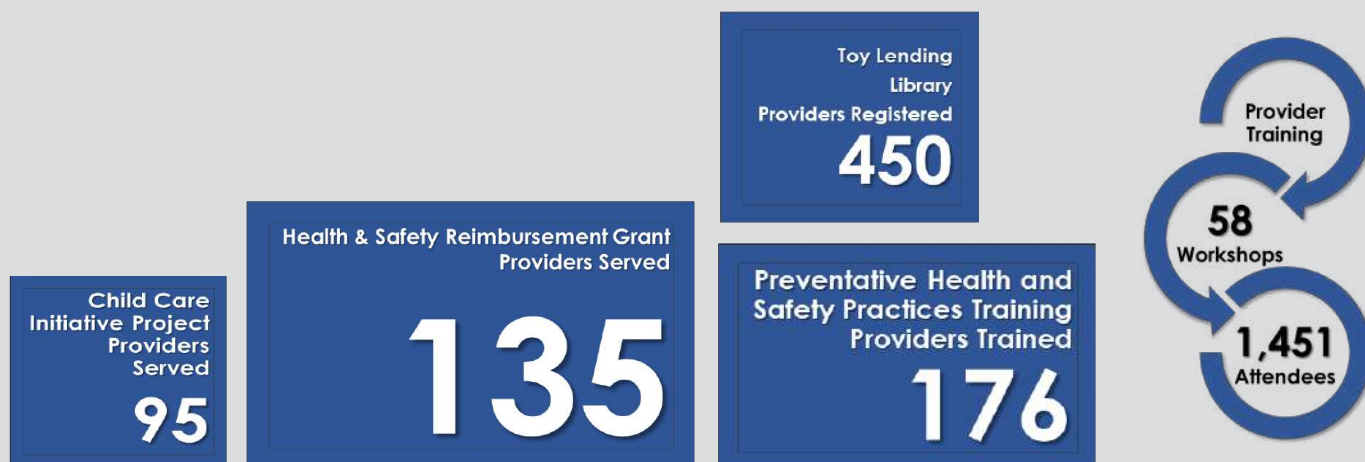
CDR offers free eight-hour Preventative Health and Safety Trainings for persons seeking a center or family child care license in Ventura and Santa Barbara counties.

Provider Training

CDR offers training on various topics to providers to improve the overall quality of child care in Ventura County.

Toy Lending Library

The Toy Lending Library is a community resource available to child care providers, students, and educators, consisting of a variety of age-appropriate materials for children 0-12 years of age.



Community Involvement

Parent Cafés

The Parent Café was implemented this year and proved to be very successful in supporting family engagement activities centered on the Strengthening Families Protective Factors Framework.

The Parent Café brings the Five Protective Factors into family's everyday life to build: parental resilience, social connections, knowledge of parenting and child development, concrete support in times of need, and social emotional competence of children. The Parent Cafés are a collaboration between Head Start/State Preschool/Early Head Start and State Subsidized Child Care Programs, Family Child Care Home Education Network and CalWORKs Stages 1, 2 & 3, child care programs. All enrolled families and their children are invited to attend.



This year three, Parent Café's were held with 67 parents and 70 children attending. Parents and children received a nutritious dinner, educational materials, community resources and opportunities to engage with other parents. Child care was provided and children were able to interact with other children while engaging in age appropriate activities.



Thomas Fire

The Thomas Fire, started on December 4, on the outskirts of Santa Paula. Driven by powerful Santa Ana winds, the fire began its march to the sea, reaching the city of Ventura in just a few hours. Along the way, the fire consumed 273,400 acres of brush, destroyed over 1,000 structures, and led to two deaths.

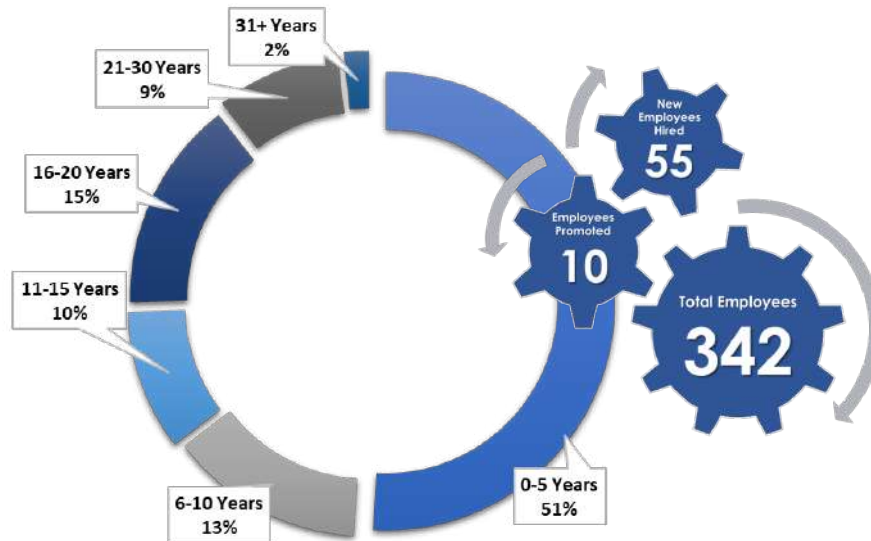
CDR staff responded by partnering with various community organizations to provide support to our families, children and staff that were impacted by the Tomas Fire. Services included support from Baby2Baby, a non-profit organization that donated basic need items for those who sustained a loss during fires. We also partnered with Ventura County Behavioral Health to provide Thomas Fire Recovery meetings for parents to share their feelings and experiences with trained clinicians. Parents were also given strategies on how to talk to their children about the disaster in developmentally appropriate language, so they too can process the event. In addition teachers were given guidance and suggestions for classroom activities.

Our Human Resource Department

CDR's Human Resources Department provides comprehensive services, tools, and support to its most valuable resource – its diverse workforce.

It is also a strategic partner providing policy direction, labor law compliance, record keeping, hiring and training, compensation, and relational and performance management assistance.

Our Workforce — Staff Years of Services



Ventura Corporate Games

CDR staff participated in the 2018 Ventura Corporate Games where employees had the opportunity to promote team spirit and increase camaraderie with businesses throughout Ventura and Santa Barbara Counties through friendly competition in a wide variety of events.



Agency Financial Audit Summary Report

2017-2018 Agency Financial Audit Summary Report

Revenue Source: \$47,807,113

July 1, 2017-June 30, 2018		
Federal Contracts	\$	15,366,892.00
State Contracts	\$	19,552,635.00
County Contracts	\$	5,778,635.00
Other Revenue	\$	588,017.00
Donations (In-kind)	\$	6,520,934.00
Total Budget	\$	47,807,113.00

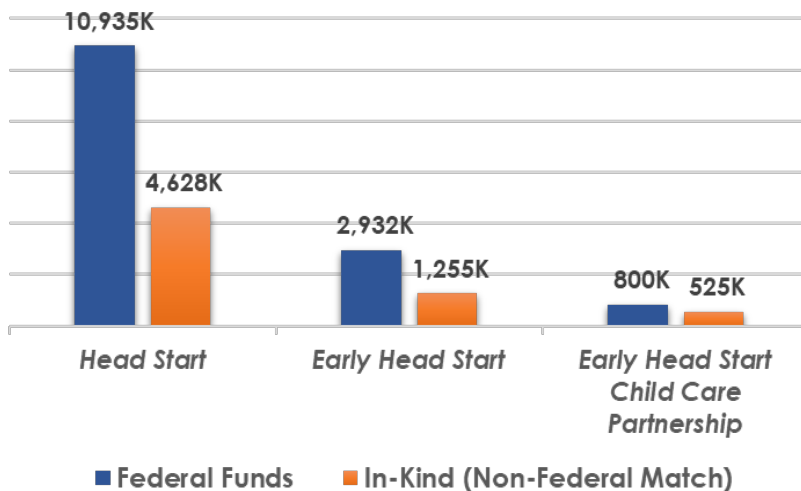


An independent financial audit was conducted by Vasin, Heyn & Company for the fiscal year ending June 30, 2018. No deficiencies or instances of noncompliance were found.

Head Start Financial Reports

2017-2018 Head Start Financial Summary Report

Revenues/Sources of Income (FY 2017-2018)



Actual Expenditures (FY 2017-2018)

Actual Expenditures	HS	EHS	EHS- CCP
	April 2017-March 2018	April 2017-March 2018	Sept. 2017-August 2018
Personnel	\$ 6,025,822	\$ 1,639,676	\$ 358,238
Fringe Benefits	\$ 2,010,915	\$ 449,705	\$ 104,193
Travel	\$ 142,987	\$ 57,029	\$ 13,670
Equipment	\$ 99,438	\$ 36,238	\$ -
Supplies	\$ 633,617	\$ 82,954	\$ 25,540
Contractual	\$ 95,060	\$ 36,777	\$ 4,130
Providers	\$ -	\$ 58,221	\$ 170,610
Other	\$ 1,127,652	\$ 357,310	\$ 64,560
Indirect Cost	\$ 801,075	\$ 213,990	\$ 59,223
Total Expenditures	\$ 10,936,566	\$ 2,931,901	\$ 800,162

Proposed Budget (FY 2018-2019)

Proposed Budget (2017-2018)	HS	EHS	EHS- CCP
	April 2018-March 2019	April 2018-March 2019	Sept. 2018-August 2019
Program Operations	\$ 11,447,905	\$ 2,983,562	\$ 801,734
Training and Technical Assistance	\$ 133,748	\$ 69,799	\$ 19,000
Total Federal	\$ 11,581,653	\$ 3,053,361	\$ 820,734
In-Kind (Non-Federal Match)	\$ 2,895,413	\$ 763,340	\$ 205,184
Total Budget	\$ 14,477,066	\$ 3,816,701	\$ 1,025,918

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